



**Archdeacon Griffiths Church In Wales (VA)
Primary School,
Llyswen, Brecon, Powys. LD3 0YB**

Annual Report to Parents 2022-23



**This report reflects the work of the school for the last
academic year, 2022 - 2023.**

This annual report is for parents and guardians of all pupils and outlines the discharge by the *Governing Body*, staff and local authority (Powys County Council) of their duties and responsibilities in relation to the school.

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The Governing Body

It is the role of governors to review school policies and to ensure they meet the requirements of the National Curriculum. They also ensure the efficient day-to-day running of the school.

The members of the governing body, their terms of office and their status for the previous academic year are detailed below.

Chair of Governors: Mrs Abby Luckhurst (Foundation Governor)
(term ends March 2024)

Vice chairperson: Mr John Richards (Foundation Governor)
(term ends February 2025)

Foundation Governors:

Mrs Eirwen Jones (term ends August 2025)
Mrs Hannah Davies (term ends November 2023)
Mrs Elaine Stephens (terms ends March 2025)
Mrs Jennifer Griffiths (term ends December 2026)
VACANCY

Parent Governor: Mrs Lois Morris (term ends September 2026)

Local Authority Governor: VACANCY

Community Council Governor: Mr Huw Lewis (term ends May 2025)

Staff Governor: Mrs Michelle Jenkins (term ends June 2025)

Teacher Governor: Miss Amy Marshman (term ended March 2023)
Replaced by Mrs Rosie Vaughan (term ends March 2027)

Clerk to the Governing Body: Mrs Nicola Credland

*No governor has claimed or been paid any expenses for the past academic year.
There are many different roles and responsibilities within the governing body.*

Governors with Specific Responsibilities:

Children Looked After (CLA) - Mrs Abby Luckhurst

Additional Learning Needs - Mr John Richards

School Performance Data - Miss Amy Marshman (Mrs Rosie Vaughan)

Equal Opportunities - Miss Louise Simms

Attendance and Wellbeing - Mrs Abby Luckhurst

Welsh Language Charter (Siarter Iaith) - Mrs Eirwen Jones

Training Link - Mrs Nicki Credland (Clerk)

Literacy & Numeracy Framework - Mrs Hannah Davies

Education for Sustainable Development and Global Citizenship - Mrs Elaine Stephens

Safeguarding, Child Protection and Health & Safety - Mrs Abby Luckhurst

Digital Competency Framework - Mr Huw Lewis

Actions taken by the Governing Body

The Governing Body meets during term time to review the progress of the school, evaluate the performance and to carry out various statutory duties from agreeing the school budget and reviewing the performance of the Head teacher.

No resolutions were passed at the last annual meeting.

Governing Body Review

The Governing Body has reviewed and adopted several policies in the last academic year.

School Staff

Head teacher: Miss Louise Simms

Assistant Head teacher: Mrs Sandra Dunster

Teachers:

Miss Amy Marshman

Mrs Rosie Vaughan

Mrs Julie Williams

Miss Emma Jones

Mrs Carys Woods

Mrs Caroline Phillips

Mr Michael Hoskins

Teaching Assistants: Mrs Claire Jones

Miss Jackie Thomas

Miss Jodie Powell

Mrs Lisa Greenow

Mrs Michelle Davies

Mrs Michelle Jenkins

Mrs Hannah Jones

Administrative Assistant: Mrs Nicola Credland

Cook: Mrs Emma Newell

Assistant Cook: Mrs Kat Jones

Midday Supervisors: Miss Jackie Thomas

Mrs Michelle Jenkins

Mrs Tracey Bates

Mrs Nicola Credland

Mrs Lisa Greenow

Cleaner in charge: Mrs Pauline Jones

Cleaner: Miss Aimee Bevan

Summary of changes to the School Prospectus since publication

The School Prospectus is reviewed on an annual basis and any relevant changes made. No changes have been made to the brochure during the last year other than updating staff names and the addition of new dates.

Admission Arrangements

As a Voluntary Aided School, the Governing Body is the responsible admissions authority. We admit children to school at the parents' request on either a full or part-time basis at the beginning of the academic year in which they achieve their fifth birthday.

The admissions number for the school is 21. We received and accepted 19 applications for entry into the Reception cohort for September 2023.

Activities and Links with the Community

In a normal school year, we try to arrange a wide variety of activities in the local area and beyond. There would also be many more sporting opportunities on offer to the children. Below is a taste of what took place last year:

- Cycling Proficiency for Year 6 pupils
- Whole School Harvest Festival at St Gwendoline's Church, Llyswen
- Children In Need Non-Uniform Day (organised by The School Council)
- Foundation Phase Christmas Concert
- Individual class Christmas parties
- Celebrated Safer Internet Day (whole school assembly & activities online)
- Welsh Jamboree and Eisteddfod
- Residential visit to Llangrannog (Year 5 & 6 pupils)
- Key stage 2 pupils visited the Hay Festival
- Whole School Sports Day
- Visit to Plantasia in Swansea for the Foundation Phase pupils.

Pupil Numbers

The number of pupils remained fairly static during the school year.

September 2022 - 133 pupils

January 2023 - 129 pupils

April 2023 - 131 pupils

We started this current academic year with 130 pupils on roll.

Attendance Data

There was no requirement to report attendance data for 2022/23, however, Powys have provided us with an analysis of our attendance compared to all primary schools in our cluster and to all primary schools in Powys.

Archdeacon Griffiths	Powys Schools	Gwernyfed Cluster
92.76%	90.31%	91.14%

Toilet Facilities

There are ample, well-maintained toilet facilities across the school. The toilets are cleaned daily. Disabled toilets are also provided for children and adults with mobility difficulties.

Destination of School Leavers

The majority of school leavers at the end of Year 6 continue their education at Gwernyfed High School. Last year, all the 19 Year 6 leavers transferred to Gwernyfed High School. During their final year in primary school, the Year 6 pupils visit their transitioning high school for the Shadow and Transition Days.

Additional Learning Needs/ALN

Mrs Julie Williams is our ALNCo (Additional Learning Needs coordinator).

Arrangements for those pupils with additional learning needs have been monitored both within the school and by external advisors. Support is put in place in order to best fit each child's individual needs.

Intervention programmes have included strategies such as speech therapy, Nessy literacy, precision teaching and basic skills work and some children are withdrawn from classes individually or in small groups. Some children also receive support in class with different subjects and aspects of the curriculum.

During the last academic year, there were 23 children placed on the different stages of the Additional Learning Needs (ALN) Register last year. This equates to approximately 17% of our school population compared to approximately 20% nationally.

Priorities for 2022-2023

Our priorities for the last academic year were:

Priority 1: To further develop and design a curriculum for Archdeacon Griffiths.

Priority 2: Provide rich opportunities for pupils to write at length across a range of Areas of Learning and Experiences (AoLE).

Priority 3: To develop the Welsh ethos and Cynefin across the school.

Priority 4: To review all assessment procedures and ensure there is a clear understanding of progression through each AoLE across the school.

The Friends of Archdeacon Griffiths (PTA)

The Friends of Archdeacon Griffiths play an enormous part in the wider school community, raising much-needed funds to be spent on enriching the education of each pupil. Over the past few years, funding has provided for items such as:

- A new outdoor classroom
- Contributions to the cost of transport for educational visits
- New books for the school library
- New books to supplement the school reading scheme
- Building blocks/storage for the Foundation Phase pupils
- Outdoor furniture for the Foundation Phase pupils

Last year, the Friends organised a school disco, raffle and refreshments at Sports Day, a summer 'Big Bash' and held 'Freeze Pop Fridays' weekly.

They also run the school lottery and in the past, have plenty planned for the year ahead, including a Hallowe'en disco and a Christmas Tractor Run.

The governors are extremely grateful for the time, energy and support that the Friends have given to the school over the last year.

Session times (2022-23)

8.45 - 9.00am	Children arrive at school
9.00 - 9.05am	Registration
9.05 - 9.20am	Collective Worship
9.20 - 10.45am	Lesson
10.30 - 10.45am	Playtime
11.00 - 12.00pm	Lesson
12.00 - 12.20pm	Lesson (Foundation Phase)
12.00 - 12.35pm	Lesson (KS2)
12.35 - 1.30pm	Lunchtime
1.30 - 2.30pm	Lesson
2.30 - 2.40pm	Playtime
2.40 - 3.30pm	Lesson
3.30pm	Children leave school

Summary of financial information 2022-23

2022-23 Total Delegated Funds	£565,837
Income (Lettings, grants, donations etc.)	£94,193
Salaries and Wages	£585,295
Premises	£59,519
Supplies, Office & other expenses	£44,000
2022-23 Total Expenditure	£688,814
Planned overspend for the year	(£28,785)
Balance B/F 2022-23	£137,728
Balance carried forward to 2022-23	£108,944

There were no school gifts, and no expenses were paid to Governors during the academic year 2022-23.

The Head teacher and Chair of Governors regularly meet with the finance team from Powys County Council to scrutinise the school budget and ensure efficiency and value for money.

School Fund 2022-23

In addition to the school budget, the school also holds a private school fund. Any money raised by the school, such as fees from student teachers or commission from school photographs go into this fund and are used to purchase items to support the education of the children. The fund is held in a bank account and is subject to statutory financial checks. The fund is externally audited each year and a copy is presented to the Governing Body and provided to the local authority.

The balance on the account as of 31st March 2023 was £7,552.12.

Donations and fundraising

Thank you to all parents, pupils and friends of the school for their generous support in all our fund-raising efforts.

Below are some of the charities supported and fundraising events organised last year:

- ❖ Harvest - Dried / tinned foods - Brecon Foodbank
- ❖ Bags2School - £460
- ❖ Textile bank - £216
- ❖ Children in Need - £501.91
- ❖ Comic Relief/Red Nose Day - £157.61
- ❖ Cauliflower Christmas Cards - £142.75 (Commission)
- ❖ Easter Squares - £389.75

The Governing Body wish to place on record their appreciation of all staff, teaching and non-teaching, permanent, temporary and supply, who have made a valuable contribution to the running of the school during the year.

Finally, our sincere thanks go to all the parents and members of the local community for their loyal and valued support.

Signed: *Abby Luckhurst*

Date: Friday 20th October 2023

Mrs Abby Luckhurst
Chair of Governing Body
Archdeacon Griffiths CIW (VA) Primary School

School Calendar 2023/2024

Autumn term:

- Monday 4 September 2023 to Friday 27 October 2023
- **Half Term - Monday 30 October 2023 to Friday 3 November 2023**
- Monday 6 November 2023 to Thursday 21 December 2023

Spring term:

- Tuesday 9 January 2024 to Friday 9 February 2024
- **Half Term - Monday 12 February 2024 to Friday 16 February 2024**
- Monday 19 February 2024 to Friday 22 March 2024

Summer term:

- Monday 8 April 2024 to Friday 24 May 2024
- **Half Term - Monday 27 May 2024 to Friday 31 May 2024**
- Monday 3 June 2024 to Friday 19 July 2024

Non-pupil days:

- Friday 1 September 2023
- Thursday 28 September 2023
- Friday 29 September 2023
- Friday 22 December 2023
- Monday 8 January 2024
- Friday 5 July 2023

Useful dates:

- **Good Friday** - Friday 29 March 2024
- **Easter Monday** - Monday 1 April 2024
- **May Day Bank Holiday** - Monday 6 May 2024
- **Spring Bank Holiday** - Monday 27 May 2024
- **Royal Welsh Show** - Monday 22 July - Thursday 25 July 2024

Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents.

Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them.

If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 10% of the registered pupils will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition. There were 121 children registered as pupils at Archdeacon Griffiths CIW School at the beginning of this academic year. Exact roll numbers at any time during the year may be obtained from the school office.

2. The meeting must be called to discuss matters which affect the school.

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body. The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of 3 meetings can be held during the school year.

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year.

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A "school day" means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

The address for service of a petition requesting a meeting with this school's governing body is:

Mrs Nicola Credland, Archdeacon Griffiths C in W Primary School, Llyswen, Brecon, Powys. LD3 0YB.

Further advice on how parents may to go about requesting a meeting with a governing body is available on the Welsh Government's website at:
<http://wales.gov.uk/topics/educationandskills/publications/guidance/parentsmeetings-statutoryguidance/?lang=en>

Signature: *Abby Luckhurst*

Date: Friday 20th October 2023