



**Archdeacon Griffiths Church In Wales (VA)
Primary School,
Llyswen, Brecon, Powys. LD3 0YB**

Annual Report to Parents 2021-22



**This report reflects the work of the school for the last
academic year, 2021 - 2022.**

This annual report is for parents and guardians of all pupils and outlines the discharge by the *Governing Body*, staff and local authority (Powys County Council) of their duties and responsibilities in relation to the school.

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The Governing Body

It is the role of governors to review school policies and to ensure they meet the requirements of the National Curriculum. They also ensure the efficient day-to-day running of the school.

The members of the governing body, their terms of office and their status for the previous academic year are detailed below.

Chair of Governors: Mrs Abby Luckhurst (Foundation Governor)
(term ends March 2024)

Vice chairperson: Mr John Richards (Foundation Governor)
(term ends February 2025)

Foundation Governors:

Mrs Eirwen Jones (term ends August 2025)
Mrs Hannah Davies (term ends November 2023)
Mrs Elaine Stephens (terms ends June 2025)
VACANCY
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Parent Governor: Mrs Linda Jones (term ends November 2022)

Local Authority Governor: Mrs Karen Laurie-Parry (term ends June 2025)

Community Council Governor: Mr Huw Lewis (term ends May 2025)

Staff Governor: Mrs Michelle Jenkins (term ends June 2025)

Teacher Governor: Miss Amy Marshman (term ends March 2023)

Clerk to the Governing Body: Mrs Nicola Credland

We were very sorry to lose Mrs Linda Jones, Mrs Karen Laurie-Parry as governors during the last academic year. They have spent many years as members of the Governing Body and have worked hard to support the school. We would like to record our thanks to them for their work over the years.

No governor has claimed or been paid any expenses for the past academic year. There are many different roles and responsibilities within the governing body.

Governors with Specific Responsibilities:

Looked after Children - Mrs Abby Luckhurst

ALN (SEN/MAT) - Mr John Richards

School Performance Data - Miss Amy Marshman

Equal Opportunity - Miss Louise Simms

Attendance and Wellbeing - Mrs Abby Luckhurst

Welsh Language Charter (Siarter Iaith) - Mrs Eirwen Jones

Training Link - Mrs Nicki Credland (Clerk)

Literacy & Numeracy Framework - Mrs Linda Jones

Education for Sustainable Development and Global Citizenship - Mrs Elaine Stephens

Safeguarding, including Child Protection and Health & Safety - Mrs Hannah Davies

Digital Competency Framework - Mrs Linda Jones

Actions taken by the Governing Body

The Governing Body meets during term time to review the progress of the school, evaluate the performance and to carry out various statutory duties from agreeing the school budget and reviewing the performance of the Head teacher.

No resolutions were passed at the last annual meeting.

Governing Body Review

The Governing Body has reviewed and adopted the following policies in the last academic year:

Admissions, Child Protection, Safeguarding, Health and Safety and an updated Teachers Pay Policy.

School Staff

Head teacher: Miss Louise Simms

Assistant Head teacher: Mrs Sandra Dunster

Teachers:

Miss Amy Marshman

Mrs Rosie Vaughan

Mrs Julie Williams

Miss Emma Jones

Mrs Caroline Phillips

Mr Mike Hoskins

Teaching Assistants: Mrs Claire Jones
Miss Jackie Thomas
Miss Jodie Powell
Mrs Lisa Greenow
Mrs Michelle Davies
Mrs Michelle Jenkins
Mrs Hannah Jones

Administrative Assistant: Mrs Nicola Credland

Cook: Mrs Emma Newell

Assistant Cook: Mrs Kat Jones

Midday Supervisors: Miss Jackie Thomas
Mrs Michelle Jenkins
Mrs Tracey Bates
Mrs Nicola Credland
Mrs Lisa Greenow

Cleaner in charge: Mrs Pauline Jones

Cleaner: Miss Aimee Bevan

Summary of changes to the School Prospectus since publication

The School Prospectus is reviewed on an annual basis and any relevant changes made. No changes have been made to the brochure during the last year other than updating staff names and the addition of new dates.

Admission Arrangements

As a Voluntary Aided School, the Governing Body is the responsible admissions authority. We admit children to school at the parents' request on either a full or part-time basis at the beginning of the academic year in which they achieve their fifth birthday.

The admissions number for the school is 21. We received and accepted 21 applications for entry into the Reception cohort for September 2021.

Pupil numbers and annual attendance figures

The number of pupils remained fairly static during the school year.

September 2020 - 135 pupils

January 2021 - 137 pupils

April 2022 - 140 pupils

We started this current academic year with 133 pupils on roll.

Activities and Links with the Community

In a normal school year, we try to arrange a wide variety of activities in the local area and beyond. There would also be many more sporting opportunities on offer to the children. Sadly, many face-to-face activities and events have been curtailed over the past year due to coronavirus restrictions. However, during the summer term, restrictions were lifted and we were able to organise educational visits and events:

Mon/Tues 27 th /28 th Sept	Cycling Proficiency for Year 6 pupils
Friday 19 th November	Children In Need Non-Uniform Day
Tuesday 30 th November	Chance to Shine Cricket coaching children
Friday 10 th December	Save The Children Christmas Jumper Day
Wk. Monday 20 th December	Individual class Christmas parties and virtual 'Sleeping Beauty'
Tuesday 8 th February	Celebrated Safer Internet Day (whole school assembly & activities online)
Tuesday 8 th March	Virtual visit from children's author, Tracey Corderoy
Friday 19 th March	Comic Relief Day Non-uniform Day
Friday 26 th March	Whole school virtual Eisteddfod. Parents invited in to watch the performances online.
Wed 8 th - 10 th June	Year 6 pupils participated in a residential visit to Manor Adventure
Monday 24 th June	Key stage 2 pupils visited the Hay Festival

Friday 17th June
Thursday 23rd June

Dosbarth Melyn visited the Small Breeds Farm
Whole School Sports Days
Pirate Day for Foundation Phase

Attendance Data

There is no requirement to report attendance data for 2021/22 because of school closures during the coronavirus pandemic.

Toilet Facilities

There are ample, well-maintained toilet facilities across the school. The toilets are cleaned daily. Disabled toilets are also provided for children and adults with mobility difficulties.

Destination of School Leavers

The majority of school leavers at the end of Year 6 continue their education at Gwernyfed High School. Last year, 23 of the 25 Year 6 leavers transferred to Gwernyfed High School. One pupil transferred to Brecon High School and one pupil to Christ College. During a usual year, the Year 6 pupils visit their transitioning high school for the Shadow and Transition Days.

Additional Learning Needs/ALN

Mrs Julie Williams is the ALNCo (Additional Learning Needs coordinator). Class teachers work with identified pupils on their Individual Education Plans (IEPs). The children receive a variety of different intervention strategies/programmes where they are withdrawn from classes individually or in small groups. Some children also receive support in class with different subjects and aspects of the curriculum.

There were 19 children placed on the different stages of the Additional Learning Needs (ALN) Register last year. This equates to approximately 14% of our school population compared to 20% nationally.

The children on the Additional Learning Needs Register receive additional support because of a range of needs, including speech, language and communication difficulties, specific or general learning difficulties, behavioural, emotional and social difficulties and physical and medical difficulties. Out of the 19 children on the register:

1 child was Statemented
4 children were placed on School Action Plus
14 children were placed on School action

Pupil Data and End of Phase Results

There is no longer the requirement to report end of phase data for any cohort of pupils.

Priorities for 2021-2022

Our priorities for the last academic year were:

Priority 1: To begin to design and plan our Curriculum for Wales - with a strong focus on developing pupil voice and pupil independence.

Priority 2: Provide rich opportunities for pupils to write at length across a range of Areas of Learning and Experiences (AoLE).

Priority 3: To continue to support and challenge all pupils (incorporating ALN Transformation).

Priority 4: To promote and celebrate the Welsh language throughout all aspects of school life.

The Friends of Archdeacon Griffiths (PTA)

The Friends of Archdeacon Griffiths continues to play an enormous part in the wider school community, raising much-needed funds to be spent on enriching the education of each pupil. Over the past few years, funding has provided for items such as:

- New books for the school library
- New books to supplement the school reading scheme
- Signage for the Wildlife Area
- Building blocks/storage for the Foundation Phase pupils
- Outdoor furniture for the Foundation Phase pupils
- Contributions to the cost of transport for educational visits

Due to covid restrictions, fundraising events have been limited, however, the Friends still run the school lottery and in the past, they have organised an annual Hallowe'en disco and Christmas bingo. There have been very successful Summer and Winter fairs.

The governors are extremely grateful for the time, energy and support that the Friends have given to the school over the last year.

Session times (2021-22)

8.45 - 9.00am	Children arrive at school		
9.00 - 9.05am	Registration		
9.05 - 9.20am	Collective Worship		
9.20 - 10.45am	Lesson		
10.45 - 11.00am	Playtime (FP)	11.00 - 11.15am	Playtime (ks2)
11.00 - 12.00pm	Lesson		
12.00 - 12.20pm	Lesson (Foundation Phase)		
12.00 - 12.35pm	Lesson (KS2)		
12.35 - 1.30pm	Lunchtime		
1.30 - 2.30pm	Lesson		
2.30 - 2.40pm	Playtime		
2.40 - 3.30pm	Lesson		
3.30pm	Children leave school		

Summary of financial information 2021-22

2021-22 Total Delegated Funds	£528,925
Income (Lettings, grants, donations etc.)	£131,628
Salaries and Wages	£548,228
Premises	£54,076
Supplies, Office & other expenses	£29,145
2021-22 Total Expenditure	£631,449
Planned underspend for the year	£29,104
Balance B/F 2021-22	£108,624
Balance carried forward to 2022-23	£137,728

There were no school gifts and no expenses were paid to Governors during the academic year 2021-22.

The Head teacher and Chair of Governors regularly meet with the finance team from Powys County Council to scrutinise the school budget and ensure efficiency and value for money.

School Fund 2021-22

In addition to the school budget, the school also holds a private school fund. Any money raised by the school, such as fees from student teachers or commission from school photographs go into this fund and are used to purchase items to support the education of the children. The fund is held in a bank account and is subject to statutory financial checks. The fund is externally audited each year and a copy is presented to the Governing Body and provided to the local authority.

The balance on the account as of 31st March 2022 was £4,048-87.

Donations and fundraising

Thank you to all parents, pupils and friends of the school for their generous support in all our fund-raising efforts.

The following charities and organisations were supported last year:

- ❖ Harvest - Dried / tinned foods - Brecon Foodbank
- ❖ Rags2Riches - November - £108.24, April - £48.84 (Textile collections)
- ❖ Textile bank - September - £31-50, November - £36, January - £38.40
- ❖ Children in Need - £173.50 (Non uniform day)
- ❖ School Photographs - £273 (Commission)
- ❖ Cauliflower Christmas Cards - £131 (Commission)
- ❖ Easter Squares - £387
- ❖ Christian Aid Ukraine Appeal - £559.22 (Non uniform Day)

The Governing Body wish to place on record their appreciation of all staff, teaching and non-teaching, permanent, temporary and supply, who have made a valuable contribution to the running of the school during the year.

Finally, our sincere thanks go to all the parents and members of the local community for their loyal and valued support.

Signed: *Abby Luckhurst*

Date: Friday 11th November 2022

Mrs Abby Luckhurst
Chair of Governing Body
Archdeacon Griffiths CIW (VA) Primary School

School Calendar 2022/2023

Autumn term:

Monday 5 September 2022 to Friday 28 October 2022

Half Term - Monday 31 October 2022 to Friday 4 November 2022

Monday 7 November 2022 to Wednesday 21 December 2022

Spring term:

Monday 9 January 2023 to Friday 17 February 2023

Half Term - Monday 20 February 2023 to Friday 24 February 2023

Monday 27 February 2023 to Friday 31 March 2023

Summer term:

Monday 17 April 2023 to Friday 26 May 2023

Half Term - Monday 29 May 2023 to Friday 2 June 2023

Monday 5 June 2023 to Friday 21 July 2023

Non-pupil days:

Thursday 1 September 2022

Friday 2 September 2022

Friday 30 September 2022

Friday 7 July 2023

Monday 24 July 2023

Useful dates:

Good Friday - Friday 7 April 2023

Easter Monday - Monday 10 April 2023

May Day Bank Holiday - Monday 1 May 2023

Spring Bank Holiday - Monday 29 May 2023

Royal Welsh Show - Monday 24 July - Thursday 27 July 2023

Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents.

Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them.

If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 10% of the registered pupils will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition. There were 121 children registered as pupils at Archdeacon Griffiths CIW School at the beginning of this academic year. Exact roll numbers at any time during the year may be obtained from the school office.

2. The meeting must be called to discuss matters which affect the school.

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body. The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of 3 meetings can be held during the school year.

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year.

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A "school day" means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

The address for service of a petition requesting a meeting with this school's governing body is:

Mrs Nicola Credland, Archdeacon Griffiths C in W Primary School, Llyswen, Brecon, Powys. LD3 0YB.

Further advice on how parents may to go about requesting a meeting with a governing body is available on the Welsh Government's website at:
<http://wales.gov.uk/topics/educationandskills/publications/guidance/parentsmeetings-statutoryguidance/?lang=en>

Signature: *Abby Luckhurst*

Date: Friday 11th November 2022