



**Archdeacon Griffiths Church In Wales (VA)  
Primary School,  
Llyswen, Brecon, Powys. LD3 0YB.**

# **Annual Report to Parents 2020-21**



**This report reflects the work of the school for the last  
academic year, 2020 - 2021.**

This annual report is for parents and guardians of all pupils and outlines the discharge by the *Governing Body*, staff and local authority (Powys County Council) of their duties and responsibilities in relation to the school.

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## **The Governing Body**

It is the role of governors to review school policies and to ensure they meet the requirements of the National Curriculum. They also ensure the efficient day-to-day running of the school.

The members of the governing body, their terms of office and their status for the previous academic year are detailed below.

Chair of Governors: Mrs Ani Lloyd (Community Council Governor)  
(term ends 31st August 2024)

Vice chairperson: Mrs Abby Luckhurst (Foundation Governor)  
(term ends 14th March 2024)

### Foundation Governors:

Mrs Eirwen Jones (term ends 31st August 2021)

Mrs Mary Little (term ends 31st July 2022)

Mrs Lorraine Davies (term ends 30th June 2024)

Mrs Hannah Davies (term ends November 2023)

Mr John Richards (term ends February 2025)

Mrs Elaine Stephens (terms ends June 2025)

Parent Governor: Mrs Linda Jones (term ends November 2022)

LA Governor: Mrs Karen Laurie-Parry (term ends June 2025)

Staff Governor: VACANCY

Teacher Governor: Miss Amy Marshman (term ends 10th March 2023)

Clerk to the Governing Body: Mrs Nicola Credland

We were very sorry to lose Ms Ani Lloyd, Mrs Mary Little and Mrs Lorraine Davies as governors during the last academic year. They have spent many years as members of the Governing Body and have worked hard to support the school. We would like to record our thanks to them for their work over the years.

*No governor has claimed or been paid any expenses for the past academic year. There are many different roles and responsibilities within the governing body.*

## **Governors with Specific Responsibilities:**

Looked after Children - Mrs Abby Luckhurst

ALN (SEN/MAT) - Mrs Ani Lloyd

School Performance Data - Miss Amy Marshman

Equal Opportunity - Miss Louise Simms

Attendance and Wellbeing - Mrs Abby Luckhurst

Welsh Language Charter (Siarter Iaith) - Mrs Eirwen Jones

Training Link - Mrs Nicki Credland (Clerk)

Literacy & Numeracy Framework - Mrs Linda Jones

Education for Sustainable Development and Global Citizenship - Mrs Karen Laurie-Parry

Safeguarding, including Child Protection and Health & Safety - Mrs Hannah Davies

Digital Competency Framework - Mrs Linda Jones

## **Actions taken by the Governing Body**

The Governing Body meets during term time to review the progress of the school, evaluate the performance and to carry out various statutory duties from agreeing the school budget and reviewing the performance of the Head teacher.

No resolutions were passed at the last annual meeting.

## **Governing Body Review**

The Governing Body has reviewed and adopted the following policies in the last academic year:

Admissions, Child Protection, Safeguarding, Health and Safety and an updated Teachers Pay Policy.

## School Staff

Head teacher: Miss Louise Simms

Acting Assistant Head teacher: Mrs Sandra Dunster

Teachers:

Mrs Rosie Vaughan

Miss Amy Marshman

Mrs Julie Williams

Miss Emma Jones

Miss Taya Gallogly (*employed until 31<sup>st</sup> August 2021*)

Miss Ffion Hemmings (*employed until 18<sup>th</sup> July 2021*)

Teaching Assistants:

Mrs Claire Jones

Miss Jackie Thomas

Mrs Lisa Greenow

Mrs Michelle Davies

Miss Jodie Powell

Mrs Michelle Jenkins

Miss Hannah Davies (*covering maternity leave*)

Secretary:

Mrs Nicola Credland

Cook:

Mrs Emma Newell

Assistant Cook:

Mrs Kat Jones

Midday Supervisors:

Miss Jackie Thomas

Mrs Michelle Jenkins

Mrs Sarah Reakes

Mrs Nicola Credland

Mrs Lisa Greenow

Cleaner in charge:

Mrs Pauline Jones

Cleaner:

Miss Aimee Bevan

### **Summary of changes to the School Prospectus since publication**

The School Prospectus is reviewed on an annual basis and any relevant changes made. No changes have been made to the brochure during the last year other than updating staff names and the addition of new dates.

## **Admission Arrangements**

As a Voluntary Aided School, the Governing Body is the responsible admissions authority. We admit children to school at the parents' request on either a full or part-time basis at the beginning of the academic year in which they achieve their fifth birthday.

The admissions number for the school is 21. We received and accepted 22 applications for entry into the Reception cohort for September 2021.

## **Pupil numbers and annual attendance figures**

The number of pupils remained fairly static during the school year.

September 2019 - 131 pupils

January 2020 - 132 pupils

April 2020 - 135 pupils

*We started this current academic year with 137 pupils on roll. This does not include the children in Llyswen Ladybirds, our 3+ Early Years Setting.*

## **Activities and Links with the Community**

In a normal school year, we try to arrange a wide variety of activities in the local area and beyond. There would also be many more sporting opportunities on offer to the children. Sadly, many face-to-face activities and events have been curtailed over the past year due to coronavirus restrictions. However, the children did enjoy several activities including:

Thursday 12 <sup>th</sup> November	Cycling Proficiency for Year 6 pupils
Friday 13 <sup>th</sup> November	Children In Need Non-Uniform Day
Monday 14 <sup>th</sup> December	Individual class Christmas parties and virtual 'Once upon a Pantomime'
Tuesday 11 <sup>th</sup> February	Celebrated Safer Internet Day (whole school assembly & activities online)
Friday 19 <sup>th</sup> March	Comic Relief Day Non-uniform Day
Friday 26 <sup>th</sup> March	Whole school virtual Eisteddfod. Parents invited in to watch the performances online.
Monday 24 <sup>th</sup> June	'Super Salmon' sessions - Dosbarth Melyn & Glas
Monday 5 <sup>th</sup> July	Fitness Week/Individual class 'Sports Days'
Friday 16 <sup>th</sup> July	Dosbarth Indigo & Fioled held a VE Day celebration and spent the day with the Army Events Team

### **Attendance Data**

There is no requirement to report attendance data for 2020/21 because of school closures during the coronavirus pandemic.

### **Toilet Facilities**

There are ample, well-maintained toilet facilities across the school. The toilets are cleaned daily. Disabled toilets are also provided for children and adults with mobility difficulties.

### **Destination of School Leavers**

The majority of school leavers at the end of Year 6 continue their education at Gwernyfed High School. Last year, all of the 22 leavers transferred to Gwernyfed High School. Unfortunately, last year, the Year 6 pupils were unable to visit the high school for the usual Shadow and Transition Days. However, they were all very much looking forward to joining the school in September and enjoyed a face-to-face visit with Mr Thomas, the Year 7 Progress Leader.

### **Additional Learning Needs/ALN**

Mrs Julie Williams is the ALNCo (Additional Learning Needs coordinator). Class teachers work with identified pupils on their Individual Education Plans (IEPs). The children receive a variety of different intervention strategies/programmes where they are withdrawn from classes individually or in small groups. Some children also receive support in class with different subjects and aspects of the curriculum.

There were 14 children placed on the different stages of the Additional Learning Needs (ALN) Register last year. This equates to approximately 12% of our school population compared to 20% nationally.

The children on the Additional Learning Needs Register receive additional support because of a range of needs, including speech, language and communication difficulties, specific or general learning difficulties, behavioural, emotional and social difficulties and physical and medical difficulties. Out of the 14 children on the register:

One child was Statemented

Five children were placed on School Action Plus

Eight children were placed on School action

## **Pupil Data and End of Phase Results**

There is no requirement to report end of phase data for 2020/21 because of school closures during the coronavirus pandemic.

### **Priorities for 2021-2022**

In September 2019, the school was inspected by Estyn. Following the visit, the recommendations were:

Recommendation 1: Strengthen the school's processes to evaluate its performance and to plan for improvement

Recommendation 2: Improve pupils' reading and writing skills at key stage 2

Recommendation 3: Develop pupils' numeracy skills across the curriculum

Recommendation 4: Improve pupils' confidence and skills in speaking Welsh

Recommendation 5: Improve the quality of teaching to ensure that all pupils receive an appropriate level of challenge

The school has produced a post-inspection action plan, which addresses how we are going to address the above recommendations.

In February, the Church of Wales inspected the school. The following recommendations were made:

- For pupils to regularly plan, organise and lead whole school collective worship to allow them to have an additional dimension to their spiritual development.
- Ensure that RE lessons provide pupils, particularly the more able, with more challenge.
- To strengthen the systems for monitoring and evaluating RE and collective worship to inform school improvement planning as a church school.

## **The Friends of Archdeacon Griffiths (PTA)**

The Friends of Archdeacon Griffiths continues to play an enormous part in the wider school community, raising much-needed funds to be spent on enriching the education of each pupil. Over the past few years, funding has provided for items such as:

- New books for the school library and to support the curriculum.
- Outdoor play equipment for the Foundation Phase 'outdoor' classrooms.
- Fencing and equipment for the new school garden.

Fundraising events have included running the school lottery, organising an annual Hallowe'en disco and Christmas bingo. They have also organised very successful Summer and Winter fairs. Before the Covid pandemic, the Friends also applied for and were successful in obtaining grants to develop the school garden and the wildlife area.

The Friends are extremely grateful for the support they receive from the children, their parents and the school staff year after year.

**The governors are extremely grateful for the time, energy and support that the Friends have given to the school over the last year.**

### **Session times (2020-21)**

8.45 - 9.00am Children arrive at school

*Times were staggered to allow all pupils to arrive safely and stay in their class 'bubbles'.*

9.00 - 9.05am Registration

9.05 - 9.20am Collective Worship

9.20 - 10.45am Lesson

10.45 - 11.00am Playtime (FP)

11.00 - 11.15am Playtime (ks2)

11.00 - 12.00pm Lesson

12.00 - 12.20pm Lesson (Foundation Phase)

12.00 - 12.35pm Lesson (KS2)

1.30 - 2.30pm Lesson

2.30 - 2.40pm Playtime

2.40 - 3.30pm Lesson

3.15 - 3.30pm Children leave school

*Times were staggered to allow all pupils to leave safely and stay in their class 'bubbles'*

### Summary of financial information 2020-21

<b>2020-21 Total Delegated Funds</b>	<b>£538,426</b>
Income (Lettings, grants, donations etc.)	£33,173
Salaries and Wages	£496,612
Premises	£72,270
Supplies, Office & other expenses	£21,284
<b>2020-21 Total Expenditure</b>	<b>£590,166</b>
Planned overspend for the year	£18,567
Balance B/F 2019-20	£108,624
<b>Balance carried forward to 2021-22</b>	<b>£90,057</b>

*There were no school gifts and no expenses were paid to Governors during the academic year 2020-21.*

The Head teacher meets regularly with the finance team from Powys County Council to scrutinise the school budget and ensure efficiency and value for money.

### School Fund 2020-21

In addition to the school budget, the school also holds a private school fund. Any money raised by the school, such as fees from student teachers or commission from school photographs go into this fund and are used to purchase items to support the education of the children. The fund is held in a bank account and is subject to statutory financial checks. The fund is externally audited each year and a copy is presented to the Governing Body and provided to the local authority.

The balance on the account at 31<sup>st</sup> March 2021 was £2,278.20.

## Donations and fundraising

Thank you to all parents, pupils and friends of the school for their generous support in all our fund-raising efforts.

The following charities and organisations were supported last year:

- ❖ Harvest - Dried / tinned foods - Brecon Foodbank
- ❖ Rags2Riches (Nov) - £81.40 (Textile collections)
- ❖ Textile bank - March - £68.00, June - £50.40, July - £40.00
- ❖ Children in Need - £116.00 (Non uniform day)
- ❖ School Photographs - £349.35
- ❖ Save the Children - £103.20 (Christmas Jumper Day)

The Governing Body wish to place on record their appreciation of all staff, teaching and non-teaching, permanent, temporary and supply, who have made a valuable contribution to the running of the school during the year.

Finally, our sincere thanks go to all the parents and members of the local community for their loyal and valued support.

Signed: *Abby Luckhurst*

Date: Friday 22<sup>nd</sup> October 2021

Mrs Abby Luckhurst  
Chair of Governing Body  
Archdeacon Griffiths CIW (VA) Primary School

**Gwernyfed Cluster**  
**School Term Times 2021 - 2022**

**Autumn Term 2021**

Thursday 2nd September 2021 to Friday 22nd October 2021

Half-Term: Monday 25th October 2021 to Friday 29th October 2021

Monday 1st November 2021 to Wednesday 22nd December 2021

**Spring Term 2022**

Wednesday 5th January 2022 to Friday 18th February 2022

Half-Term: Monday 21st February 2022 to Friday 25th February 2022

Monday 28th February 2022 to Thursday 7th April 2022

**Summer Term 2022**

Tuesday 26th April 2022 to Friday 27th May 2022

Half-Term: Monday 30th May 2022 to Friday 3rd June 2022

Monday 6th June 2022 to Thursday 14th July 2022

**Non-Pupil Days 21/22**

Wednesday 1 September 2021

Tuesday 4 January 2022

Friday 8 April 2022

Monday 25 April 2022

Monday 18 July 2022

### Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents.

Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them.

If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 10% of the registered pupils will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition. There were 121 children registered as pupils at Archdeacon Griffiths CIW School at the beginning of this academic year. Exact roll numbers at any time during the year may be obtained from the school office.

2. The meeting must be called to discuss matters which affect the school.

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body. The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of 3 meetings can be held during the school year.

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year.

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A "school day" means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

The address for service of a petition requesting a meeting with this school's governing body is:

Mrs Nicola Credland, Archdeacon Griffiths C in W Primary School, Llyswen, Brecon, Powys. LD3 0YB.

Further advice on how parents may to go about requesting a meeting with a governing body is available on the Welsh Government's website at:  
<http://wales.gov.uk/topics/educationandskills/publications/guidance/parentsmeetings-statutoryguidance/?lang=en>

Signature: *Abby Luckhurst*

Date: Friday 22<sup>nd</sup> October 2021